

# 23<sup>rd</sup> Bromley (St Augustine's) Scout Group



## Trustees' Annual Report & Accounts Year Ending 31 March 2022

**Scout Association Registration Number:** 10011744

**Registered Charity Number (England & Wales):** 267692

[23rdbromleyscouts.org](http://23rdbromleyscouts.org)

[@23rd Bromley](https://twitter.com/23rdBromley)

[#SkillsForLife](https://www.instagram.com/23rdBromley)

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# Trustees' Report

## 1 Reference and Administration

### 1.1 Administration

**Name:** 23rd Bromley (St Augustine's) Scout Group

**Sponsoring Body:** St Augustine's Parish Church, Bromley, Diocese of Rochester, Church of England

**Established:** 1938-39

**Scout Association Registration Number:** 10011744

**Registered Charity Number:** 267692

**Principal Address:** c/o 25 Romany Rise, Orpington, Kent, BR5 1HG

**HQ Premises<sup>1</sup>:** 23rd Bromley Scout HQ, Homemead Road, Bromley, BR2 8BB

### 1.2 Trustees

The trustees who managed the charity from 1st April 2021 to the date of signing this report were the members of the Group Executive Committee as follows:

<b>Chair</b>	Colin Goodwin
<b>Secretary</b>	Henry Hudson
<b>Treasurer</b>	Jonathan Pownall
<b>Group Scout Leader</b>	Jenny Owens
<b>Assistant Group Scout Leader</b>	Sandra Goodwin
<b>Quartermaster</b>	Alan Alexander
<b>Fundraising Committee Chair</b>	David Wilcox
<b>Other Elected Members</b>	Paul Gubby Hazel Smith Robert Townsend
<b>Sponsoring Body Nominated Representatives</b>	Rev. Steve Spencer Helen Baker

### 1.3 Advisers

<b>Independent Examiner</b>	Raymond Kirk CPFA
<b>Bankers</b>	Barclays Bank Lloyds Bank Bath Building Society
<b>Insurers</b>	Unity Insurance Services

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<sup>1</sup> The HQ address is the venue for meetings. It does not have facilities to receive incoming post. Written correspondence should be sent to the Principal Address above.

## 2 Structure, Governance and Management

### 2.1 Introduction

The 23rd Bromley (St. Augustine's) Scout Group was formed just before the outbreak of World War Two. Although a Scout Commissioner of that time said it all began in 1938, the first record we have is a note in a log book saying the first Scout meeting was held on 7th November 1939.

The Group is sponsored by the Church of England, St Augustine's Bromley Parish in the Diocese of Rochester. It is part of Bromley Scout District which in turn is part of the Greater London South East Scout County. It is registered with the Scout Association under registration number 10011744.

This Annual Report is issued by the trustees of the 23rd Bromley (St Augustine's) Scout Group in conformity with requirements of relevant Charities Acts and the Policy, Organisation and Rules of the Scout Association. It covers the financial year ended 31st March 2022 and the census year ending 31st January 2022.

### 2.2 Governing Document

The Group is established as a trust under rules which are common to all Scout Groups. The governing documents are those of the Scout Association, consisting of a Royal Charter which in turn gives authority to the byelaws of the Association and Policy, Organisation and Rules (POR) of the Scout Association. The Group constitution follows the model constitution set out in POR.

### 2.3 Management

The Group is managed by the Group Executive Committee, the members of which are the charity trustees of the Scout Group which is an educational charity. The trustees are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of a Chair, Secretary and Treasurer together with the Group Scout Leader, Assistant Group Scout Leader, and other members as appropriate. It meets at least three times per year.

The Group Executive Committee exists to support the Group Scout Leaders in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of group property;
- The raising of funds and the administration of group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required; and
- Appointing Group Administrators and Advisers other than those who are elected.

### 3 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- **Safeguarding.** Keeping young people safe is a paramount responsibility of all adults in Scouting. The Group Administrator ensures that adults are checked through the Disclosure and Barring Service and the Scout Association's systems before appointment and that renewal takes place prior to expiry. All adults in the Group are required to complete the Scout Association Safeguarding Awareness Course. Young people are encouraged to raise any concerns that they may have affecting them or another member of the Group with a trusted adult and/or with their own parents or guardians.
- **Injury to leaders, helpers, supporters and members.** Risk Assessments are undertaken before all activities. The Group, through capitation fees, contributes to the Scout Association's national accident insurance policy.
- **Reduction or loss of leaders.** The Group is reliant upon volunteers to run and administer the activities of the Group. If there were to be a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this might necessitate closure of the Group.
- **Reduction or loss of members.** The Group provides activities for all young people aged 6 to 18. If there were to be a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this might necessitate closure of the Group.
- **Reduced income.** The Group is reliant upon income from subscriptions, fundraising, donations and ancillary sources such as hall hire. The Group has formalised a reserves policy intended to ensure we hold sufficient reserves to maintain financial viability in the short-to-medium term should there be a major reduction in income.
- **Damage to buildings, property and equipment.** The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Church and other local Scout Groups. The Group has insurance cover in place to mitigate against permanent loss, and to compensate for the loss of income from hall hire to third parties arising from physical damage to the premises. The insurance cover did not, however, cover loss of hall hire income due to enforced closure during the COVID-19 pandemic.
- **Financial loss.** The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for cheques, dual authorisation for online banking payments and comprehensive insurance to ensure that insurable risks are covered.

## **4 Objectives and Activities**

### **4.1 Objectives**

The objectives of a charity are set out in its governing document and therefore the objectives of the Group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### **4.2 Public Benefit**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## 5 Achievements and Performance

### 5.1 Development Plan

As with many other Groups we have faced the challenges arising from the global COVID-19 pandemic which continued to place restrictions on our ability to meet and hold face-to-face events at various times during 2021-22.

An ongoing challenge many Groups also face is complacency and resistance to change. For this reason, in 2011 the Scout Association published a vision for Groups to develop. The six key targets which we follow are:

- A Growing Group
- A Focused Group
- A Relevant Group
- A Youth Led Group
- A Sound Group
- A Diverse Group

### 5.2 Group Membership

SECTION	Youth Members			Adult Leaders			Young Leaders		
	2022	2021	2020	2022	2021	2020	2022	2021	2020
Monday Beavers (Spitfires)	15	10	12	3	3	3	3	1	0
Tuesday Beavers (Hurricanes)	16	10	13	1	3	4	3	1	1
Monday Cubs (Baloo)	20	16	24	4	4	6	2	0	1
Tuesday Cubs (Kim)	20	9	23	4	3	4	1	1	1
Wednesday Scout Troop	44	22	23	4	4	7	2	0	0
Thursday Phoenix Explorers	28	29	38	4	3	3	0	0	0
<b>Total</b>	<b>143</b>	<b>96</b>	<b>133</b>	<b>20</b>	<b>20</b>	<b>27</b>	<b>11</b>	<b>3</b>	<b>3</b>

In addition, we have a number of Group Sectional Assistants, Instructors, Group Executive Officers, a Group Scout Leader and Assistant Group Scout Leader. The total Group Membership as at the January 2022 census was 174.

### 5.3 Group Scout Leader's Report

This has been another busy and exciting year for the Group; we are back to face-to-face Scouting and are able to run events, camps and outings again.

The Group is going from strength to strength. At the end of the summer term 2022 we had 158 young people, 21 adults and 11 young leaders attending regular weekly meetings with another 12 adults available to help out when needed.

The year started with our Remembrance Parade and one of our Scouts, Oliver Ward, selling chocolate poppies in aid of the Royal British Legion; well done Oliver, it is really nice for the Group to be able to support other causes in our community.

All the Sections took part in the Christmas fair but unfortunately the Christmas carol concert and the pantomime had to be cancelled due to restrictions.

In January the Scouting COVID-19 status changed to Green and we were able to get back to more normal meetings and events.

At the beginning of June 2022 we took part in St Augustine's Platinum Jubilee celebrations – thank you to everyone who helped, with a special thank you to the Explorers who ran an event and also helped with the clearing up at the end.

We have welcomed two new leaders this year, Faye Gubby has returned to the group and is now a leader at Explorers and Charlotte Miles has been a young leader at Kim pack for a number of years and she has now turned 18 and taken a leadership role, thank you both for your continued support and commitment to the group.

We are very pleased to say that we have had 3 young people selected to go to the next World Scout Jamboree in Korea in Summer 2023.

You will hear more about what the Sections have been doing in their reports.

Lastly, Sandra and I would like to say how proud we are to be part of this team and would like to say a huge thank you to all the leaders for all their hard work and commitment and the Group Executive for their continued financial support which helps the sections to continue to deliver high quality Scouting.

**Jenny Owens**  
**Group Scout Leader**

## **5.4 Section Activities**

Below we present an overview of the activities undertaken by each of the Sections up to the date of this report.

### ***Beavers - Hurricanes***

Year 2021-22 term saw the Hurricanes joined by two junior leaders – Sian and Lily in addition to Henry and Callum.

The year started with fewer Beavers coming to sessions and by the end of the first month most of the kids started coming and we started having enquiries for new joiners. The Beavers achieved many badges across the whole year including Jubilee badge.

We had the first sleepover in November'21 in the Scout hall along with Spitfire Beavers.

We kept social distancing for the first month and incorporated games and badges that helped to complete a number of weeks on fitness, teamwork, gardening, space, crafts, digital as well as making kites which was very exciting for the Beavers.

Eventually we started to play the games that the kids like: quarters, traffic lights, football, Captain is coming etc. The terms also had other activities like:

- Air activities (staged)
  - Rocket Making
  - Making Planes
- Book reading (6 books in 6 weeks)
- Community
- Creative - Plane Making, Rocket Making
- Digital Maker



- Disability
- Emergency Aid
- Explore/Navigation
  - Reading maps
  - Drawing Maps
- Fitness and skills
- Faith
- Flag making
- Gardening
  - Planting seeds
  - Take care of it for 6 weeks and had some lovely radishes and beans growing
- Health and Fitness
- Jubilee Badge
- Money Skills
- Navigator (staged)
- Nights Away - Sleepover
- Safety Badge
- Space and planets
- Sports
- My outdoor Challenge Award
- Personal Challenge Award
- Teamwork Challenge Award

The Hurricane Beavers had great achievements and 4 of the Beavers who were lodge leaders have completed most of the badges in Beavers and are moving to Cubs from this September. We plan to continue the momentum and have some exciting things planned for this year and plan to do 2 sleep overs target to complete as many badges as possible this year and making sure the Beavers have fun and make lots of friends.

**Tejo Pendyal**

**Beaver Leader (Hurricanes)**

### ***Beavers – Spitfires***

The September 2021 term was started with an interesting tour of St Augustine's church as well as learning to cross the road. We had an international day where the Beavers travelled to four countries in a day and completed games and activities from each place. This was closely followed by the Hurricanes joining us for a sleepover in the hall the night before Remembrance Parade where the Beavers unveiled their soldier covered in poppies they had made. At Christmas the Beavers had a raffle and a visit from Santa who gave out gifts.

The New Year found us doing an Olympics night, problem solving and learning about our teeth. We had an evening learning about first aid and putting up tents. In February we were off to Wilberforce to spend the night. The Beavers had a go at fire lighting, map reading and they made pizzas from scratch. The Beavers designed their own communities with all the things and places they feel are important and they covered code breaking.

After Easter we learnt about reading maps and went for a hike. We made decorations for the Jubilee and had a party to celebrate. We covered different aids used for disabilities and learnt some Makaton. In June the Spitfires were off to a two night camp at Frylands. We had an awesome weekend where the Beavers did climbing, archery, pond dipping and orienteering. They made their own t-shirts so we all matched on Saturday. The Beavers fully cooked a two course meal for dinner with a little supervision. The parents joined us on Sunday for a map reading activity and some lunch, mainly cooked by the Beavers as it was Father's Day. The end of term saw the Beavers completing a night on bikes for their cycling badge and a trip to Christmas Tree Farm to feed the animals. The last night of term found us relocating to the woods due to the heat for litter picking and a bug hunt.

Over the course of the year the Spitfires managed to achieve 329 badges as well as presenting ten Chief Scout Bronze Awards to Jude, Kurt, Xander, Shay, Seren, Kian, Ellie, Jake, Lucy and Joel. A great achievement for all the Beavers with much more planned for the next year.

**Laura Evans**

**Beaver Leader (Spitfires)**

### ***Cubs – Baloo Pack***

We have had three Camps this year, all at Wilberforce and each very different. After a few years break our Family Camp was once again a great success and the castles that were made were brilliant, Wide Game and the Quiz were very competitive, and everyone took part with great enthusiasm. Our camp in June saw the return of five Girls (first time this happened in a few years), it was a good camp and unusual for us to be at Wilberforce in the Summer.

We held our own mini Sports Day and of course Adam was faster than everyone but he is 17!!

July saw the first Event run by the District in 3 years and we were very pleased that 8 of our Cubs took part. We look forward to further District Events in the future.

So as we end this year we congratulate those who have gained Badges and to Ollie Dobbs and Jack Rolfe for gaining their Chief Scout Silver Award.

Also, we have had the pleasure this year of having Beth becoming a regular with us and we have also had the best helpers in Adam, Matthew and Sam. Karen and Mick as usual have always been on hand when we need them.

**Tim Snook**

**Cub Leader (Baloo)**

### ***Cubs – Kim Pack***

At the end of 2021 Kim Pack consisted of a total of 28 Cubs and now Kim Pack currently have 34 members and growing weekly with the support of 4 Leaders and 2 Young Leaders.

We average an attendance of 28 young people per week and have run activities including but not limited to:

- Green Cross Code
- Aeronautics
- Rocket Building
- Cooking
- Water fight
- Wilberforce Wide Game

- Cycling

We have an average attendance of 28 young people per camp and have run activities including but not limited to:

- Crash Out on HMS Cavalier
- Father and Cub Camp
- Narrow Boat
- Spooky Autumn Camp

**Chris Powell**

**Cub Leader (Kim)**

### ***Scout Troop***

The Troop has 48 active members with a waiting list of 8. We have 3 full time leaders running the weekly meetings with 2 leaders assisting when back from university. We do require more leadership support and are actively seeking some resource.

The Troop continues to work their way through the Awards criteria as well as completing some activity badges.

Some stand out events in the last year include, Jump Giants, Watersports badge, Christmas Crafts, Bewl Water Aqua Park, a visit from the police, 4 camps, including a Christmas camp and a Summer Camp, expedition planning and completing and the chefs badge.

We have had 7 Scouts achieve their Chief Scout Gold in the last year, which is an extra special achievement considering 18 months of online Scouting though COVID-19.

As ever my huge thanks goes to the team, Alex, Ellie and Megan, who enable such amazing experiences for the young people.

**Alan Alexander**

**Scout Leader**

### ***Explorers – Phoenix Unit***

The Explorer Unit has been at full capacity all year, we have had a small number of Explorers move up to Network but they have been replaced with people from our waiting list. We have welcomed Faye Gubby to the leadership team which has been fantastic. We've run a varied programme on a Thursday night, teaching the young people soft skills and practical skills. We also like to have a guest speaker at least once a year – this year we had a very insightful talk from a volunteer from Cardiac Risk in the Young (CRY), who shared the shocking news that each week 12 young people in the UK die from an undiagnosed heart condition, but shared details of how anyone in the UK under 35 can get free heart screening. We also had an entertaining visit to Bromley Fire Station – during the course of our hour long visit they were called out three times (so we had to see ourselves out and shut the door behind us!).

Over the summer we ran three separate activity days instead of a summer camp, these were to the Aqua Park at Bewl Water, Tag Active in Swanley and sailing at Danson Park. We attended the District MESH Camp in June and also ran our own winter camp at Waylands where the Explorers planned their own hiking routes for the day.

The Explorer Unit were delighted to have three Explorers (George, Alyssa and Callum) selected for the next World Scout Jamboree in Korea in summer 2023. Eight of our Explorers are also Young Leaders at other sections

in the 23rd Bromley which is really pleasing to see.

**Dave Goodwin**

**Explorer Scout Leader**

## **5.5 Faiths & Beliefs Programme**

The Group is sponsored by St Augustine's Parish Church. Membership of the Group is open to all faiths and beliefs. The Group actively promotes the Scout Association Faiths and Belief Programme, developing Scouting values, personal attitudes and a range of beliefs, Scouts' Own and St Augustine's youth structured services, and attendance at the Remembrance Day Service.

## **5.6 Community Activities**

We have supported our local community through the year in a number of ways including assisting the local Rotary Club with their Charity Christmas Sleigh Collection, and helping St Augustine's Church during their Jubilee on the Green event to celebrate the Queen's Platinum Jubilee. Also our Headquarters building is used by two Brownie Packs for their regular weekly meetings and also by local families for children's birthday parties and is made available for the local authority to use as a Polling Station for both local and National Elections.

## **5.7 Fundraising Activities**

The Christmas Fair raised a fantastic £799.44 towards Group funds but unfortunately the resurgence of the COVID-19 virus just before Christmas meant that we took the difficult decision to cancel the pantomime planned for early January. We continue to receive amounts from online fundraising schemes such as online purchases made via our Amazon affiliate link, Easyfundraising.co.uk and Ebay for charities, as well as commission from the BMCY printer ink cartridge recycling service.

## **5.8 Adult Recruitment Training**

All our uniformed leaders at 23rd Bromley have completed or renewed the relevant GDPR, safety and safeguarding training modules as required by the Scout Association within 5 months of being appointed. This year twelve of our Leaders have completed their Emergency First Aid Training and three have completed the Leadership Training for their role and been awarded their Wood Badges this year.

In addition, members of the Executive Committee who are also the Charity Trustees have completed GDPR, safety, safeguarding and Trustee introduction training as required by the Scout Association.

## **5.9 Facilities**

The Group Executive recognises its responsibilities with respect to Health and Safety within our headquarters building. We undertook a full risk assessment before deciding whether or not to re-open our headquarters building once indoor gatherings were permitted to resume under the COVID-19 lockdown relaxation measures. We implemented additional hygiene and cleaning measures to maintain the safety of our premises during and in between meetings.

The fire extinguishers are tested on an annual basis by a third-party inspector and there is a regime of regularly testing the smoke alarms. A periodic electrical inspection was undertaken in September 2022.

The Group has also undertaken an assessment using the Scout Association's recently published Safe Premises Audit Tool and is working through the results.

## 6 Financial Review

### 6.1 Reserves Policy

The Group's overall policy is to hold sufficient reserves to continue its charitable activities should there be a shortfall in income and fundraising activities. The lack of income during the COVID-19 pandemic highlighted the very real risks of this situation occurring and last year prompted the Trustees to consider quantification of our minimum holdings. We determined that reserves should be sufficient to meet the following:

- HQ: 18 months of premises running costs, including maintenance, insurance and utilities, plus an allowance for the repair and renewal of our equipment and other assets;
- Sections: 110% of the previous years' capitation payment to the Scout Association, plus an amount equivalent to 110% of the most recent deposit for camp or other significant activity where deposits must be paid to secure the activity several months in advance of fees being collected.

Based on the last two years of accounts, this equates to a base level of reserves of approximately £8,000 for Group and a further £8,000 across the Sections. As at 31 March 2022, the target was met for HQ and for the Sections collectively, but three of the Sections did not meet the target individually and so opportunities will be sought to increase their financial resilience during 2022-23.

The Group held unrestricted reserves of £47,194 at the year-end together with restricted funds of £7,467 towards HQ refurbishment. In total our monetary funds (cash and bank balances) at the financial year end stood at £54,661 (2020-21: £50,140).

### 6.2 Investment Policy

The Group has continued to maintain a low-risk strategy to the investment of its funds. All funds are held in cash or instant access deposits using mainstream banks or building societies covered by the Financial Services Compensation Scheme. The Group Executive Committee regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements, although the continuing low levels of interest rates have meant that opportunities for substantially increasing our return on investments remains limited in the current financial climate.

### 6.3 Subscriptions, fundraising, grants and donations

The Group is ordinarily dependent upon membership subscriptions to fund its core activities, and additional sources of income to support the membership and for the maintenance, renovation, refurbishment and replacement of buildings and equipment. We launched an appeal in the previous financial year for donations in lieu of subscriptions to help cover capitation costs. The appeal remained open after the year end and a further £571 of donations were received during 2021-22 which have enabled the Group to subsidise the capitation costs by the sum of £571, representing a very worthwhile 10% of the total.

All parents and supporters are encouraged to subscribe to Gift Aid to maximise the tax relief on subscriptions and donations we can obtain through HM Revenue & Customs. The Group has not yet submitted the claim for 2021-22 although claims may be backdated so there is no overall detriment to our financial position.

As was the case last year, the Group has not been eligible to apply for any government coronavirus support grants or reliefs where liability to business rates formed part of the conditions of eligibility. This is because our HQ premises form part of the overall St. Augustine's Church estate for assessment purposes, and the Church of England has a total exemption from business rates.

Restricted donations received and paid of £2,811.41 represent donations in memory of our late President, Tom

Manthorpe. At the family's request these donations have been used to support Harambee for Kenya, a charity for helping Kenya Scouts to look after street children and whom the Group spent time with during the Kenya expedition undertaken in 2018.

Restricted fund grants of £750 and expenditure of £1,500 on core activities represents awards from the Jack Petchey Foundation. These awards are presented to individuals for outstanding achievement and must be spent on activities nominated by the recipients themselves, rather than contributing to general Group funds.

## 6.4 Assets and liabilities

In addition to the monetary assets shown in the balance sheet representing cash and bank balances, the Group has non-monetary assets which are valued for insurance purposes at the amounts shown below. In between formal reassessments, values are updated through indexation applied annually by the insurers.

Land and buildings	£624,942 (2020-21: £573,341)
Contents, fixtures, fittings and stock	£9,164 (2020-21: £18,088)
Scouting equipment	£25,615 (2020-21: £38,575)

Land and buildings represent the HQ premises which are leased from St Augustine's Church in the Diocese of Rochester whereby the Group enjoys beneficial use of the asset and bears the cost of insurance, maintenance and enhancement expenditure. The lease was renewed in 2016 and runs until 2045. The annual payment due under the lease is £10 until 2025, rising to £25 from 2025 and £50 from 2035. Unity Insurance Services have recently introduced a facility for Groups to obtain an up-to-date assessment from professional valuers and the Group intends to make use of this ahead of the next renewal which falls due in March 2023.

Contents, fixtures, fittings and stock primarily comprise furniture and fittings in the HQ premises as well as props, staging, sound and lighting equipment for pantomimes and gang shows. During the year the Group undertook an exercise to identify items including Scouting equipment considered to be surplus to requirements or no longer serviceable and this has resulted in a reduction in the amount of stock and Scouting equipment held.

## 6.5 Financial review

The accounts are presented on the following pages. The increased income and expenditure compared to last year reflect our return to Scouting activities in September 2021, although the re-imposition of restrictions in December prevented us from holding our usual fundraising events in the Christmas and New Year period.

Overall, the Group made a surplus of £4,521 which increases our total funds to £54,661 and ensures we remain on a sound financial footing. We maintain a longer term aspiration to undertake refurbishments to our HQ premises, and expenditure of £120 from restricted funds represents the commissioning of initial professional advice to inform our options on the best way forward.

## 7 Conclusion

We welcomed the return to face-to-face Scouting to enable us to get back to our core purpose of delivering a fulfilling and worthwhile programme of activities for our young people. We are once again grateful for the generosity of parents, friends and supporters as well as the leadership and guidance of our uniformed leaders and Group Executive for successfully navigating through the difficult times of the last two years. The Group benefits from a depth of talent and resources and is well-positioned to go from strength to strength.

## 8 Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:



Name: **Colin Goodwin**

Position: Group Chair

Date: 23 September 2022



**Jonathan Pownall** MA ACA CISA

Group Treasurer

23 September 2022

# Receipts and Payments Account

## 23rd Bromley (St. Augustine's) Scout Group

### Receipts and payments summary for the year ended 31 March 2022

	2021-22	2021-22	2021-22	2020-21
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Total receipts for the year (see page 17)	22,118.40	3,561.41	25,679.81	5,609.45
Total payments for the year (see page 18)	16,597.48	4,561.04	21,158.52	6,238.28
<b>Net surplus/(deficit) for the year</b>	5,520.92	(999.63)	4,521.29	(628.83)
Balance brought forward at 1 April 2021	41,673.19	8,466.98	50,140.17	50,769.00
<b>Balance carried forward at 31 March 2022</b>	<b>47,194.11</b>	<b>7,467.35</b>	<b>54,661.46</b>	<b>50,140.17</b>

### Statement of assets and liabilities as at 31 March 2022

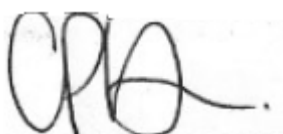
	2021-22	2021-22	2021-22	2020-21
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>Monetary assets</b>				
Section current accounts	16,145.05		16,145.05	8,714.17
Group current accounts	5,475.61		5,475.61	9,405.52
Building society account	23,125.27	7,467.35	30,592.62	30,577.33
Cash held	2,448.18		2,448.18	1,443.15
<b>Total funds</b>	<b>47,194.11</b>	<b>7,467.35</b>	<b>54,661.46</b>	<b>50,140.17</b>

### Restricted funds

Group restricted funds comprise the Headquarters refurbishment and repairs fund. The property is owned by St. Augustine's Church and the Group is responsible for maintenance and enhancement expenditure under the terms of the lease. The valuation for insurance purposes is £624,942.

In addition, the Group has two Designated funds held within Unrestricted funds. These are £1,386.46 in respect of the Jamboree fund and £133.09 in respect of the Kenya fund.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23 September 2022 and signed on their behalf by



Colin Goodwin  
Group Chair



Jonathan Pownall MA ACA CISA  
Group Treasurer



**23rd Bromley (St. Augustine's) Scout Group**  
**Receipts for the year ended 31 March 2022**

	2021-22 Unrestricted funds	2021-22 Restricted funds	2021-22 Total funds	2020-21 Total funds
	£	£	£	£
<b>Membership subscriptions</b>				
Membership subscriptions	13,212.50		13,212.50	921.00
Less: capitation paid to District	(5,848.70)		(5,848.70)	(4,070.40)
Net membership subscriptions retained	7,363.80		7,363.80	(3,149.40)
<b>Donations, legacies and gift aid</b>				
Donations received	5,037.72	2,811.41	7,849.13	5,891.48
Gift Aid reclaimed from HMRC	-		-	2,551.73
<b>Grants received</b>	-	750.00	750.00	750.00
<b>Fundraising income</b>				
Christmas Fair	799.44		799.44	-
Other fundraising activities	502.46		502.46	148.22
<b>Activities and events</b>				
Camp receipts	4,947.00		4,947.00	40.00
Group events	1,894.00		1,894.00	(607.00)
<b>Investment and property income</b>				
Hall hire	1,555.00		1,555.00	(90.00)
Interest received	18.98		18.98	74.42
<b>Total receipts</b>	<b>22,118.40</b>	<b>3,561.41</b>	<b>25,679.81</b>	<b>5,609.45</b>

Note: the Scout Association convention is that capitation paid to District is shown as a deduction from income, rather than being shown separately under expenditure.

**23rd Bromley (St. Augustine's) Scout Group**  
**Payments for the year ended 31 March 2022**

	2021-22 Unrestricted funds	2021-22 Restricted funds	2021-22 Total funds	2020-21 Total funds
	£	£	£	£
<b>Youth programme and activities</b>				
Core meetings and activities expenses	2,830.87	1,500.00	4,330.87	346.72
Prizes	5.00		5.00	-
<b>Event costs</b>				
Annual General Meeting	14.99		14.99	-
Carol and church services	28.00		28.00	-
Retirement and commemoration events	65.00		65.00	160.00
<b>Leaders' expenses</b>	-		-	58.00
<b>Badges, uniforms and training</b>				
Badges	1,064.52		1,064.52	182.91
Scarves and uniform	55.34		55.34	-
Training	180.00		180.00	-
<b>Camp fees and costs</b>	5,431.37		5,431.37	(201.00)
<b>Purchases of equipment</b>				
Camping equipment and gaz	211.85	129.63	341.48	172.00
Pantomime and gang show equipment	507.71		507.71	-
Other equipment	759.44		759.44	6.99
<b>Insurance</b>	1,152.11		1,152.11	1,239.20
<b>Headquarters running costs</b>				
Building maintenance	473.55		473.55	36.00
Cleaning	643.87		643.87	367.28
Waste collection	681.48		681.48	615.54
Ground lease	10.00		10.00	10.00
Grounds maintenance	-		-	1,968.00
Heaters	194.40		194.40	180.00
Broadband	308.33		308.33	416.88
Electricity	396.04		396.04	245.81
Gas	298.38		298.38	299.16
Water	262.34		262.34	-
<b>Headquarters refurbishment</b>	-	120.00	120.00	-
<b>Donations made</b>	180.00	2,811.41	2,991.41	20.00
<b>Service charges and miscellaneous expenses</b>				
Online Scout Manager fees	410.11		410.11	8.91
PayPal fees	16.15		16.15	42.81
Printing, postage and stationery	221.19		221.19	2.00
Website hosting costs	64.19		64.19	61.07
<b>Fundraising expenses</b>				
Christmas Fair expenses	61.50		61.50	-
Other fundraising expenses	69.75		69.75	-
<b>Total payments</b>	<b>16,597.48</b>	<b>4,561.04</b>	<b>21,158.52</b>	<b>6,238.28</b>

# Independent Examiner's Report

## Independent examiner's report to the trustees of the 23rd Bromley (St. Augustine's) Scout Group

I report to the trustees on my examination of the accounts of the 23rd Bromley (St. Augustine's) Scout Group (the Trust) for the year ended 31 March 2022.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Raymond Kirk CPFA

Address: 39 Wellmeadow Road  
Lewisham  
SE13 6SY

Date: 23 September 2022